

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Reorganization Meeting January 10, 2018 at 7:30 PM  
Clinton Township Middle School Auditorium**

The Business Administrator/Board Secretary, shall serve as presiding officer pro tempore until the election of a President.

**CALL TO ORDER:** Edward F. McManus, SBA will call the meeting to order at 7:39pm.

**PUBLICATION OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of the change in meeting date from January 3, 2018 to January 8, 2018 was originally provided through public notice on December 19, 2017; due to inclement weather, notice to reschedule the meeting to January 10, 2018 was provided on January 8, 2018.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

**PLEDGE OF ALLEGIANCE:** Edward F. McManus lead the Board in the Pledge of Allegiance.

Mr. McManus explained explain that following the school board election, the law requires the Board of Education to reorganize and affirm the basic structure upon which it will function for the year. The Board Secretary runs the meeting until the election of the Board President, at which time the Board President will preside over the meeting.

**ANNUAL ORGANIZATION OF THE BOARD OF EDUCATION**

Mr. McManus read the results of the School Board Election of November 7, 2017, as follows:

**Combined Statement of Results 2017**

To have the combined statement of results of the 2017 School Board Election made part of the annual organization meeting minutes.

Election of the following individuals to the Clinton Township Board of Education:

- Jeffrey Foy with 1,989 votes, Two-Year Unexpired Term
- Maria Grant with 1,515 votes, Three-Year Term
- Mary Beth Brooks with 1,511 votes, Three-Year Term
- Lana Brennan with 1,596 votes, Three-Year Term

- a. Mr. McManus administered the Oaths to the Newly Elected Board Members – Jeffrey Foy, Maria Grant, Mary Beth Brooks, and Lana Brennan.

**ROLL CALL**

**Board Members:**

**Present:** Maria Grant  
Rachel McLaughlin  
Lana Brennan  
Mary Beth Brooks  
Dr. Jeffrey Foy  
Alissa Olawski

**Not Present:** Alicia Demmerle  
Kevin Maloy  
Yehara Raddalgoda

**Present:** *District Administrators:*  
Dr. Pamela Fiander, Superintendent of Schools  
Mr. Edward F. McManus, Business Administrator/Board Secretary

**Also Present:** Richard Bauch, Esq., Board Attorney, Prozio, Bromberg & Newman, P.C.

- b. Nomination(s) for Board President (conducted by the Board Secretary)

***Motion to open the floor to nomination(s) for Office of Board President.***

Maria Grant was nominated by Rachel McLaughlin, Second by Alissa Olawski

***The floor for nomination(s) for Office of the Board President was closed***

Call for the Vote of Board President

*Motion by R. McLaughlin, Seconded by A. Olowski. The resolution was adopted on a roll call vote as follows: ayes 6; Nays: 0; Abstain: 0; Absent: 3.*

***BE IT RESOLVED*** that the Board of Education hereby appoints Maria Grant as Board President.

- c. Nomination(s) for Vice-President (conducted by the Board President)

***Motion to open the floor to nomination(s) for the Office of Board Vice-President.***

Rachel McLaughlin was nominated by Maria Grant, Second by Alissa Olowski.

***The floor for nomination(s) for Office of the Board Vice President.***

Call for the Vote of Board Vice President

*Motion by M. Grant, Seconded by A. Olowski. The resolution was adopted on a roll call vote as follows: ayes 6; Nays: 0; Abstain: 0; Absent: 3.*

***BE IT RESOLVED*** that the Board of Education hereby appoints Rachel McLaughlin as Board Vice-President.

#### **PRESIDENT'S COMMENTS/REPORT**

At this time, Board President, Ms. Grant stated that she looked forward to supporting Dr. Fiander in achieving the district and board objectives. Ms. Grant provided a welcome to the newly elected Board Members. Ms. Grant provided an explanation of the evening's agenda. She also gave an explanation of the committee structure, as well as an explanation of the mandated training required of Board Members.

Ms. Grant asked Mrs. McLaughlin to review the Core Values, By-Laws, and to provide a review of the function of the Process Guardian during board meetings.

At this time, Ms. Grant introduced a Board Agenda item identified as bb on the agenda.

bb. ***BE IT RESOLVED*** that the Board of Education hereby authorizes the Board President to send a monthly newsletter to the community to provide insight on school district matters and related matters of public concern.

*Motion by M. Grant, Seconded by A. Olowski. The resolution was adopted on a roll call vote as follows: ayes 6; Nays: 0; Abstain: 0; Absent: 3.*

Ms. Grant then introduced the committee structure and the Members of each committee for the 2018 school year.

d. **BE IT RESOLVED** that the Board of Education hereby approves to establish the following committees, chairs, and members:

*Finance/Facilities Committee:*

*Chair: Kevin Maloy*

*Members: Alyssa Olawski, Maria Grant and Lana Brennan*

*Personnel Committee:*

*Chair: Alyssa Olawski*

*Members: Rachel McLaughlin, Maria Grant and Alicia Demerle*

*Policy/Curriculum Committee:*

*Chair: Rachel McLaughlin*

*Members: Yeharra Raddalgoda, Jeff Foy and Mary Beth Brooks*

*Ad Hoc Feasibility to Close a School:*

*Chair: Maria Grant*

*Members: Rachel McLaughlin, Jeff Foy and Mary Beth Brooks*

*Negotiations Committee:*

*Chair: Maria Grant*

*Members: Kevin maloy and Alissa Olawski*

*Sick Bank:*

*Chair: Maria Grant*

*Members: Alissa Olawski and Rachel McLaughlin*

*Hunterdon County ESC:*

*Chair: Maria Grant*

*Hunterdon County School Board:*

*Chair: Rachel McLaughlin*

Motion by M. Grant, Seconded by R. McLaughlin. *The resolution was adopted on a roll call vote as follows: ayes 6; Nays: 0; Abstain: 0; Absent: 3.*

Ms. Grant discussed the modification of the agenda under item f to amend the meeting schedule to eliminate the August 21, 2018 meeting and to change the Reorganization Meeting to January 7, 2019.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

N/A

**FIRST RECOGNITION OF THE PUBLIC**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

N/A

**ORGANIZATION RESOLUTIONS****e. Code of Ethics**

In accordance with Bylaw 0166 “Code of Ethics”, the Board of Education shall discuss the Board member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it. **(Attachment)**

**f. Open Public Meetings Act**

Open Public Meetings Act – Establish Meeting Dates, Time and Place

***BE IT RESOLVED*** that the Clinton Township Board of Education, pursuant to Chapter 231, P.L. 1975 (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Clinton Township Middle School Auditorium, 34 Grayrock Road, Clinton NJ 08809 at 7:30 p.m., as set forth below unless indicated otherwise;

***BE IT FURTHER RESOLVED*** that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary;

***BE IT FURTHER RESOLVED*** that the Board of Education does hereby designate the Hunterdon Democrat, Hunterdon Review and The Express-Times as official newspapers to receive notices of meetings;

***BE IT FURTHER RESOLVED*** that the Board of Education hereby approves that notices of meetings of the Board of Education will be posted in the Clinton Township Board of Education Administration Office, each Clinton Township School, posted on the District website and filed with the Clerk of Clinton Township;

**BE IT FURTHER RESOLVED** that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution describing as specifically as possible the nature of the subject to be discussed without undermining the need for confidentiality the estimated length of the executive session, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made;

**BE IT FURTHER RESOLVED** that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- o Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- o The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- o The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so, and

**BE IT FURTHER RESOLVED** that the Board of Education hereby approves the following Board meeting dates for the 2018 calendar year:

January 22, 2018  
February 26, 2018  
March 19, 2018\*  
April 30, 2018\* - Budget Public Hearing and Adoption  
May 14, 2018\*  
June 25, 2018  
July 23, 2018  
September 24, 2018  
October 22, 2018  
November 19, 2018\*  
December 17, 2018\*

January 7, 2019\* (Thursday) - Reorganization

Meetings will be held on the fourth Monday of the month, except where noted \*.

Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

#### **g. Adoption of Official Newspapers**

**BE IT RESOLVED** that the Board of Education authorizes the Hunterdon Democrat, Hunterdon Review and The Express-Times be adopted as the official newspapers to be used for the advertisement of meetings and legal ads and all other necessary public notifications for the 2018 calendar year.

**h. Parliamentary Procedures**

**BE IT RESOLVED** that the Board of Education adopts Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary and Board Attorney to act as the Parliamentarians for the 2018 calendar year.

**i. Approval of Depositories**

**BE IT RESOLVED** that the Board of Education hereby approves that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Clinton Township Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

*Approval of Depositories: Investor's Bank*

**AND BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes that investments can be secured in any other bank holding a current certificate of eligibility for the State of New Jersey Banking Association;

**AND BE IT FURTHER RESOLVED** that the Board Secretary and/or the Assistant to the School Business Administrator be authorized to wire transfer Board of Education funds between Board of Education accounts only;

**AND BE IT FURTHER RESOLVED** that the Board Secretary and/or the Assistant to the School Business Administrator be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate;

**AND BE IT FURTHER RESOLVED** that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements;

**AND BE IT FURTHER RESOLVED** that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile;

**AND BE IT FURTHER RESOLVED** that investments can be secured in any other bank holding a current certificate of eligibility from the State of New Jersey Banking Association;

**NOW THEREFORE BE IT RESOLVED** that the Board Secretary is hereby authorized to deliver, upon demand, signatures of required authorities to the above-approved depositories.

**j. Authorized Signatures**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the following authorized signatures for money market, checking and savings accounts:

***Regular Checking Account – Investors Savings Bank, N.A. (3 signatures required)***

*Authorized Signatures:*

*Board President/Vice President/School Business Administrator  
Maria Grant/Rachel McLaughlin/Edward F. McManus*

***Clinton Township School Activities – Investors Savings Bank, N.A. (2 signatures required)***

*Authorized Signatures Spruce Run School:*

*Principal/School Business Administrator/Superintendent  
Melissa Goad/Edward F. McManus/Dr. Pamela Fiander*

*Authorized Signatures Round Valley School:*

*Principal/ School Business Administrator/Superintendent  
Sue High/Edward F. McManus/Dr. Pamela Fiander*

*Authorized Signatures Patrick McGaheran School:*

*Principal/ School Business Administrator/Superintendent  
Mary Postma/Edward F. McManus/Dr. Pamela Fiander*

*Authorized Signatures Clinton Township Middle School:*

*Principal/ School Business Administrator/Superintendent  
Judith Hammond/Edward F. McManus/Dr. Pamela Fiander*

***Clinton Township School District Petty Cash – Investors Savings Bank, N.A. (2 signatures required)***

*Authorized Signatures District Office:*

*School Business Administrator/Assistant to the Business Administrator/Superintendent  
Edward F. McManus/Cheryl Zarra/Dr. Pamela Fiander*

*Authorized Signatures Spruce Run School:*

*Principal/School Secretary/School Business Administrator  
Melissa Goad/Nancy Paul/Edward F. McManus*

*Authorized Signatures Round Valley School:*

*Principal/School Secretary/School Business Administrator  
Sue High/Cindy Christopher/Edward F. McManus*

*Authorized Signatures Patrick McGaheran School:*

*Principal/School Secretary/School Business Administrator  
Mary Postma/Marianne Della Serra/Edward F. McManus*



Authorized Signatures Clinton Township Middle School:  
Principal/School Secretary/School Business Administrator  
Judith Hammond/Cindy Gugliandolo/Edward F. McManus

***Payroll Account – Investors Savings Bank, N.A. (2 signatures required):***

Authorized Signature:  
School Business Administrator/Board President/Board Vice-President  
Edward F. McManus/Maria Grant/Rachel McLaughlin

***Payroll Agency Account – Investors Savings Bank, N.A. (2 signatures required):***

Authorized Signature:  
School Business Administrator/Board President/Board Vice-President  
Edward F. McManus/Maria Grant/Rachel McLaughlin

***Unemployment Trust Account – Investors Savings Bank, N.A. (2 signatures required):***

Authorized Signature:  
School Business Administrator/Board President/Board Vice-President  
Edward F. McManus/Maria Grant/Rachel McLaughlin

***Capital and Capital Reserve Accounts – Investors Savings Bank, N.A. (3 signatures required):***

Authorized Signatures:  
School Business Administrator/Board President/Board Vice-President  
Edward F. McManus/Maria Grant/Rachel McLaughlin

***Employee Flexible Spending Account – Investors Savings Bank, N.A. (2 signatures required):***

Authorized Signatures:  
School Business Administrator/Board President/Board Vice-President  
Edward F. McManus/Maria Grant/Rachel McLaughlin

***Cafeteria Account – Investors Savings Bank, N.A. (2 signatures required):***

Authorized Signatures:  
School Business Administrator/Board President/Board Vice-President  
Edward F. McManus/Maria Grant/Rachel McLaughlin

**k. Appointment as District Designee for Treasurer Report**

***BE IT RESOLVED*** that the Board of Education hereby authorizes that the Assistant to the School Business Administrator be designated to prepare the district's monthly Treasurer's Report.

**I. Appointment of Representatives Requesting Federal and State Funds**

**BE IT RESOLVED** that the Board of Education hereby authorizes that the Superintendent of Schools and the Business Administrator/Board Secretary for the Clinton Township Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this Organization Meeting to the Board Organization Meeting in the next calendar year.

**m. Board Policies/Regulations**

**BE IT RESOLVED** that the Board of Education hereby re-adopts all existing Board Policies, Bylaws, Regulations and Standard Operating Procedures.

**n. Appointments**

**BE IT RESOLVED** that the Board of Education hereby appoints the following to annual appointments for 2018:

Board Secretary.....	Edward F. McManus
Affirmative Action Officers .....	Michele Cone and Joanne Hinkle
Right to Know Custodian .....	Edward F. McManus
AHERA Representative .....	Edward F. McManus
Attendance Officer .....	Clinton Township Police Department
Public Agency Compliance Officer.....	Edward F. McManus
Custodian of Records .....	Edward F. McManus
504 Officer .....	Director of Special Services
Homeless Liaison .....	Director of Special Services
Indoor Air Quality Officer .....	Edward F. McManus
Safety Officer .....	Detective Hash, Clinton Twp. Police Department
School Safety Specialist .....	Judith Hammond
Anti-Bullying Coordinator.....	Melissa Goad
Anti-Bullying Specialist – SRS .....	Alex Ruttenberg
Anti-Bullying Specialist – PMG .....	Carol Frey
Anti-Bullying Specialists – RVS .....	Greg James, Christina Giordano
Anti-Bullying Specialists – CTMS .....	Kerry Mueller, Kendra Squindo

**o. School Funds Investor**

**BE IT RESOLVED** that the Board of Education hereby designates the Business Administrator/Board Secretary as the School Funds Investor.

**p. Uniform Minimum Chart of Accounts**

**BE IT RESOLVED** that the Board of Education hereby authorizes the Uniform Minimum Chart of Accounts for New Jersey Public Schools for 2018 calendar year.

**q. Tax Shelter Annuity Companies**

**BE IT RESOLVED** that the Board of Education hereby approves the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2018 calendar year.

<i>AXA Equitable 403(b)</i>	<i>Valic 403(b)</i>
<i>Lincoln Financial 403(b)</i>	<i>Legend Group 403(b) TPA</i>

**r. Petty Cash Accounts**

**BE IT RESOLVED** that the Board of Education hereby authorizes the Board Secretary to establish the following petty cash fund accounts for the period from July 1st through June 30th during the next fiscal year in accordance with N.J.S.A.18A:19-13 and Title 6 of the N.J.A.C. 6A:23-2.9.

<u>School/Department</u>	<u>Name</u>	<u>Amount</u>
<i>Spruce Run School</i>	<i>Melissa Goad</i>	<i>\$250</i>
<i>Patrick McGaheran School</i>	<i>Mary Postma</i>	<i>\$250</i>
<i>Round Valley School</i>	<i>Sue High</i>	<i>\$250</i>
<i>Clinton Township Middle School</i>	<i>Judith Hammond</i>	<i>\$250</i>
<i>Clinton Township School District</i>	<i>Edward F. McManus</i>	<i>\$250</i>

**AND BE IT FURTHER RESOLVED** to establish a maximum single Petty Cash expenditure of \$50.00 to any one individual on any one occasion not to be exceeded without prior approval by the Board Secretary;

**AND BE IT FURTHER RESOLVED** that each account be replenished within a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

**s. Claims Auditor Pre-Payment Authority**

**BE IT RESOLVED** that the Board of Education hereby authorizes that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by N.J.S.A.18A:19-2 amended, to direct prepayment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

**t. Organization Chart**

***BE IT RESOLVED*** that the Board of Education hereby recommends the approval of the Organization Chart for the Board of Education. (Attachment)

**u. Designation of Superintendent and Transfer Authority**

***BE IT RESOLVED*** that the Board of Education hereby approves that as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

***FURTHER BE IT RESOLVED*** that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

**v. Appointment of Representative to County Educational Services Commission**

***BE IT RESOLVED*** that the Board of Education hereby appoints Maria Grant, as the Board representative to the Hunterdon County Education Services Commission for the 2018 calendar year.

**w. Fee for Copies of Public Documents**

***BE IT RESOLVED*** that the Board of Education hereby establishes a photocopy fee of (\$.05) five cents for printed matter of letter size page or smaller and (\$.07) seven cents for printed matter of legal size or larger for official Board Minutes and other public documents.

**x. Adoption of Emergency Management Plan**

***BE IT RESOLVED*** that the Board of Education hereby approves that emergency procedures described in the official Clinton Township School District's Emergency Management Plan be approved as recommended by the Superintendent of Schools.

**y. Appointment of District Qualified Purchasing Agent**

***WHEREAS***, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

***WHEREAS*** 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

**WHEREAS** 18A:18A-3,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution;

**NOW, THEREFORE BE IT RESOLVED**, that Clinton Township Board of Education, pursuant to the statutes cited above hereby appoints Edward F. McManus, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Clinton Township Board of Education; and

**BE IT FURTHER RESOLVED** that Edward F. McManus is hereby authorized to award contracts on behalf of the Clinton Township Board of Education that are in the aggregate less than 15% of the bid threshold (Currently \$6,000) without soliciting competitive quotations; and

**BE IT FURTHER RESOLVED** that Edward F. McManus is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Clinton Township Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,000) but are less than the bid threshold of \$40,000.

**z. Integrated Pest Management Coordinator**

**BE IT RESOLVED** that the Board of Education hereby appoints the following individuals to serve as the Integrated Pest Management Coordinator for District Schools, for the 2018 calendar year:

Edward F. McManus, District Administration  
Daniel Gorman, Assistant B&G Supervisor  
Judith Hammond, Clinton Township Middle School  
Sue High, Round Valley School  
Mary Postma, Patrick McGaheeran School  
Melissa Goad, Spruce Run School

The IPMC(s) shall insure that all state regulations, including licensing requirements and label precautions, must comply with all components of the School Integrated Pest Management Policy.

**aa. Student Records**

**BE IT RESOLVED** that the Board of Education hereby authorizes certified school personnel to collect and maintain the following types of student records as required by N.J.A.C. 6:3-6:1 et seq and Board of Education Policy 8330 "Student Records":

- Personal data identifying each student enrolled in the district including student's name, address, date of birth, name of parent(s)/guardian(s), citizenship and gender;
- Recording religious or political affiliation of student or parent is prohibited unless requested by the parent;
- Daily attendance;
- Description of student progress, including grade level, according to evaluation system used by the district;
- History and status of physical health per state regulations;

- *Special Education records pursuant to relevant rules and laws;*
- *All other records required by the New Jersey State Board of Education.*

*Motion by R. McLaughlin, Seconded by Dr. Foy. The Board adopts reorganization resolutions e through aa on a roll call vote as follows: ayes 6; nays: 0; abstain: 0; absent: 3.*

## **COMMITTEE REPORTS**

### **FACILITIES/FINANCE:**

**Action item 18-FF-111 through 18-FF-115**

#### **Action 18-FF-111:**

***BE IT RESOLVED*** that the Board of Education hereby approves the 2018/19 contract for Professional Legal Services with Porzio, Bromberg and Newman, 100 Southgate Parkway, Morristown, NJ at an hourly rate of \$185 for attorney time.

#### **Action 18-FF-112:**

***BE IT RESOLVED*** that the Board of Education hereby approves the 2018/19 contract for Professional Legal Services with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, NJ at an hourly rate of \$160 for attorneys.

#### **Action 18-FF-113**

***BE IT RESOLVED*** that the Board of Education hereby approves the July 1, 2018 – June 30, 2019 contract with Parette-Somjen as Architect of Record, at an hourly rate of \$164 per hour for a Licensed Architect.

#### **Action 18-FF-114**

***BE IT RESOLVED*** that the Board of Education hereby approves the contract for Professional Accounting and Auditing Services for the fiscal year ending June 30, 2019 between the Board of Education of the Clinton Township School District and Bedard, Kurowicki & Co. not to exceed \$32,000.

#### **Action 18-FF-115**

***BE IT RESOLVED,*** that the Board of Education hereby approves Silvergate Prep to provide home instruction to Non Public SID #9082477589 beginning December 6, 2017 to January 31, 2018 for up to 5 hours a week. To be paid at the specified rate of \$28.62 per hour.

*Motion by M. Grant, Seconded by A. Olawski. The Board adopts resolutions 18-FF-111 through 18-FF-115 on a roll call vote as follows: ayes 6; nays: 0; abstain: 0; absent: 3.*

**PERSONNEL/NEGOTIATIONS:**

**Action items 18-PN-166 through 18-PN-172**

**Action 18-PN-166**

***BE IT RESOLVED** that the Board of Education hereby approves **Angela Caruso** to provide home instruction to SID #8497611648 beginning January 2, 2018 until the end of the 2018 school year for up to 5 hours a week. To be paid at the specified rate of \$28.62 per hour.*

**Action 18-PN-167:**

***BE IT RESOLVED** that the Board of Education hereby amends prior motion PN-150 (December 18, 2017) to reflect a change in start date for **Lauren Welch** from on or before January 19, 2018 to be on or before February 19, 2018.*

**Action 18-PN-168:**

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability Leave of Absence for **Suzanne Molyneux**, SRS Teaching Assistant, for the period beginning December 5, 2017 through February 12, 2018.*

**Action 18-PN-169:**

***BE IT RESOLVED** that the Board of Education hereby amends prior motion 18-PN-163 (December 18, 2017) to amend the end date of employment for **Chelsey Saturne**, RVS Secretary, from January 15, 2018 to January 19, 2018.*

**Action 18-PN-170:**

***BE IT RESOLVED** that the Board of Education hereby accepts the resignation of **Brenda Butler**, part-time secretary at PMG, effective January 18, 2018.*

**Action 18-PN-171:**

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Alexa Ingram**, as the Director of Special Services, effective on or before February 15, 2018 through June 30, 2018, at an annual rate of \$ 140,000 (prorated to start date).*

**Action 18-PN-172:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of **Adrienne Hodulik**, CTMS Maternity/Disability Leave Replacement Special Education Teacher, Step A, BA, \$52,340 (pro-rated to start date), effective January 19, 2018 through on or about June 20, 2018.

*Motion by R. McLaughlin, Seconded by M. Brooks. The Board adopts resolutions 18-PN-166 through 18-PN-172 on a roll call vote as follows: ayes 6; nays: 0; abstain: 0; absent: 3.*

**SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER**

**Mrs. Rekon** inquired about the status of the Mrs. Guenther and Mrs. Bobal transfers.

**ADJOURNMENT**

**Action 17-AJ-010:**

***BE IT RESOLVED*** that the Board of Education hereby adjourns this meeting.

Time: 8:12 pm

*Motion by Dr. Foy, Seconded by L. Brennan. The resolution was adopted on a roll call vote as follows: ayes 6; abstain 0; nays 0; absent 3.*

Respectfully Submitted,

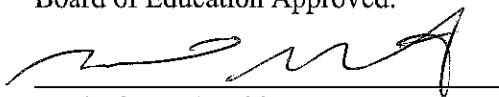


Edward F. McManus  
Business Administrator/Board Secretary

Minutes Prepared: 1/11/18

Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

  
Maria Grant, President

2-2-18  
Date